VACANCY:

PROGRAM COORDINATOR FOR SCA

CCAP Blantyre Synod in collaboration with HOPE International, Malawi. ("HOPE") is implementing a Christ-centered Savings and Credit Association (SCA) program.

The Synod, therefore, seeks to recruit suitably qualified, experienced, result-oriented, creative and honest persons to fill the position of Program coordinator.

PRIMARY RESPONSIBILITY
Use Savings and Credit Associations (SCAs) to combat economic poverty through the reconciliation of relationships with God, self, others, and creation.

JOB SUMMARY
The Program Coordinator will supervise the Field Coordinators in their promotion of Savings and Credit Associations in the church. This role will include management, training, overseeing, monitoring, and evaluating the Field Coordinators and the savings groups.

SPECIFIC RESPONSIBILITY

I. Management
b. Monitor and evaluate the progress toward implementing the activity plans and provide guidance in implementing corrective actions as needed.

a. Provide insights in the improvement and standardization of savings members training.

a. Analyze, compile and provide program, budget, logistic and technical support.

b. Supervise the Field Coordinator's training activities.

b. Assess and certify Field Coordinators in collaboration with Hope International lead trainer.

II. Training
a. Train and mentor Field Coordinators.

b. Conduct orientation training for church leaders.

b. Ensure that the savings members have gone through the SCA curriculum.

III. Reporting
a. Generate monthly reports according to the program templates.

D. Participate in the monitoring and evaluation exercises.
c. Prepare and maintain program reports (hard and soft copies) in an orderly manner.

III. Spiritual Integration
a. Maintain a healthy spiritual life through Biblical, personal, spiritual disciplines.
b. Participate in prayer meeting and spiritual retreat held for program staff.

IV. General
a. Undertake special projects and assignments as needed, including exploring potential expansion opportunities.

b. Organize and participate in spiritual retreats for SCA program staff.
c. Other duties as may be requested from time to time

Qualification
. Degree in Theology or Savings or Banking or Development or equivalent
. Significant experience in Village Banking
. Excellent analytical skills and ability to effectively use Microsoft Excel, Microsoft word.
. Ability to communicate scientific data to communities, program staff, and partners in simple and clear manner
. Good personal organizational skills, including time management, and ability to meet deadlines and work under pressure
. Willingness to travel to field offices and work in challenging environment from time to time
. Must be a dedicated Christian

Applications with detailed Curriculum Vitae containing three traceable referees must be sent to;

The Human Resources Manager
CCAP Blantyre Synod
P.O. Box 413
Blantyre.

Or

btsynod@broadbandmw.com

Closing date for receiving applications is **06th September, 2017**. Only shortlisted candidates will be contacted.

Your quick announcement and circulation of the advert will be extremely appreciated.

Yours in the Lord,

Rev. Alex Benson Maulana
GENERAL SECRETARY

Domains on .MW

WORKSHOP ON .MW REGISTRARS - INVITATION

SDNP, the .mw domains registry operator, will run a training workshop on .mw domain registrars on 7 September 2017 at the Bingu International Convention Centre, BICC, Lilongwe.

More details on the workshop are available at SDNP registrar website at **http://www.sdnp. registrar.mw/registrars.php**

The aim of the workshop is to assist to develop, train and support a sustainable crop of Internet domain registrars in Malawi that do sustainable business on the viable Malawi .mw country code top level domain, the .mw ccTLD, using a top of the range domain registry platform.

A detailed agenda has been developed for the workshop and a brief version is shown here below with more details available on the above website.

The workshop is open to anyone interested but is particularly targeting registrars and potential registrars. Those interested should register by 4 September 2017. Registration form and fellowship offers are available on the above website. There is limited space for 25 participants.

We, therefore, cordially invite you to the workshop to learn, share knowledge and network with registrars in Malawi, as well as those from abroad, on how to develop and sustain the domain name industry in Malawi.

TIME	TOPIC AREAS
08:00 – 08:30	Registration, verification
08:30 – 09:00	Workshop opening
Session 1 9:00 – 10:00	**Overview: Domains, DNS, Registries, Registrars and Registrants** Overview, Domains names, TLDs, Internet services, Users, Registrants, Registrars, Registries, How DNS works, WHOIS, framework
Session 2 10:30 – 11:00	**Becoming a .mw registrar** What is a registrar? Registries, 2R, 3R, in Africa and globally, overview on EPP – Extensible Provisioning Protocol and command groups.
Session 3 11:00 – 11:30	**Policy Framework for .mw domains** Domain Registration Policy – Registrar Accreditation – Fees and Charges – Registrant Agreement.
Session 4 11:30 – 12:30	**How to grow the domain name industry in Malawi** Domain names and registrar business in Malawi - Example of a successful registrar - Lexsynergy - ICANN accreditation – Marketing .mw TLD, Registrar associations.
Session 5 13:30 – 14:00	**Registry and DNS operations** Global DNS system and operation – BIND and other DNS servers – DNS zones and zone files – FRED Registry and Automatic Zone Generation - DNS propagation.
Session 6 14:00 – 15:00	**Conducting EPP connections – Registry / Server Side** Requirements for registering a domain on .mw registry, Contacts, handles, nssets, DNS servers, data validation, WHOIS.– Requirements for a registrar to connect to .mw registry, Registrar Handle, Username and EPP Password, SSL, Private Key and Digital Certificate. SDNP Certification Authority, LINUX operating system tools for Registrars, SSL, HTTP.
Session 7 15:15 – 16:30	1. **Conducting EPP connections – Registrar / Client Side – Practical / Demo** fred-client – Downloading the EPP client, Configuring, Connecting, XML, fred-client as backend of registrar website, security. 2. Building your own EPP client. 3. Transferring your current .mw domains to you to manage as a Registrar over EPP connections.
Session 8 16:30 – 17:0:0	Workshop evaluation
17:00 – 17:30	Closure of Workshop

Malawi SDNP Coordinator,
P.O. Box 31762, Chichiri, Blantyre 3, Malawi
NIC.MW & .mw ccTLD: http://www.registrar.mw
Tel: +265-(0)-1-874979   Cell: +265-(0)-888-824787

E-Mail: domains@registrar.mw
http://www.sdnp.registrar.mw/registrars.php